



TIMESHEET NUMBER _____ *Please return*

INVOICE NUMBER _____

INVOICE DATE _____

Timesheet - Daily Paid

Client - For queries regarding the time sheet please contact our Finance Office.

Consultant - Please ensure that the time sheet is fully completed and signed.

Please note that all fees will be subject to a separate invoice which is payable within our terms of business.

Please copy for your records and email to: finance@chrecruitment.co.uk

Name of Consultant:	
Nature of Assignment:	
Client Name and Address:	Limited Company Address:

VAT Number:

Purchase Order Number:	Week Ending Date:
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CERTIFICATE OF DAYS WORKED						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

I certify that a total of:

Signature _____

Days have been worked satisfactorily and that payment will be made in accordance with the Terms of Business which are located at: www.chrecruitment.co.uk/terms_temp

Print Name _____

Position _____ Date _____

CLIENT (To be completed by CH Recruitment)		
Total:	VAT	Total inc. VAT
£	£	£

CANDIDATE (To be completed by CH Recruitment)		
Total:	VAT	Total inc. VAT
£	£	£